

OMS Tech Committee Meeting
9/15/09

Present: Julee Accardo, Terry Anderberg, Paul Appel, Jacob Bucholz, Bill Eagle, Don Johnson, Dan Myers

1. **New Computer Lab:** The new lab has electricity and they are working on networking. It should be ready soon.

2. **Building Tech Plan:** Reviewed current plan. Discussed Action Steps. Acceptable use guidelines have been shared. Suggested podcasts be created for items staff need to know (care and maintenance of equipment, demonstrations of how hardware and software can be applied to classroom use, etc.) Dan and Jake will show Bill how to do this on a TRT Thursday. The tech team will provide staff with specific examples of Tier 2 activities and clarify what constitutes “sometimes” vs. “regular” use of such activities as we believe many staff are at a higher level than they realize.

3. **Budget:** Budget figures have not been finalized, but it looks like we have approximately \$3,940. As this is much less than we usually get, we will need to carefully look at what our needs are. We do know that our LCD projectors are starting to go out. We currently have three that have gone out. Discussed the differences between short throw and long throw projectors and determined, for now, we should continue to purchase the long throws, at a cost of \$572 each. Currently we are not aware of any other pressing needs in the building.

4. **Moodle for Staff Handbook:** Bill would like to set the Staff Handbook up on Moodle. Dan will show Bill how to do this.

5. **Tech Thursdays:** Not sure what the funding looks like, but believe these will continue. When we know for sure, Dan and Jake will set up a schedule.

4. **Next meeting:** October 13, 2009. Future meetings scheduled for November 17, December 8, January 12, February 9, March 9, April 13 and May 11.