

OMS Tech Committee Meeting
5/13/08

Present: Don Johnson, Tom Hackenmiller, Julee Accardo, Bill Eagle, Terry Anderberg, Paul Appel

- 1. Laptop Battery Replacement:** A battery replacement schedule from Dave Yancey was shared. It states that any batteries needing replacement within 0-12 months will be covered under warranty; 12-18 months will be paid for by building tech funds; and over 18 months old will be taken care of by Dave. As staff receive laptops, they will be trained in the proper maintenance of laptop batteries.
- 2. Refresh Policy:** Response from Dave Yancey states that laptops are the instructional standard, but those not ready to move to a laptop yet will be refreshed with an upper-standards desktop out of inventory (either building or district). Those needing adaptive peripherals (interface devices or external monitors for ADA assistance/compliance) will be taken care of by Dave. Those wanting external keyboards, mice and/or monitors can request these through their buildings.
- 3. Agenda for General Staff Meeting on Tech Issues:** Briefly discussed what items need to be on the agenda for a planned staff meeting regarding tech issues. A few things mentioned were how to register for August Institute classes and the care of laptops. Was also suggested that we ask for feedback from staff regarding how they would like to get help from TRT's (assistance, training, etc.)
- 4. 2008-09 Building Tech Plan Approval.** Reviewed and approved the Tech Plan for 2008-09. Noted that this is a living document and we will revise as necessary. Also noted that it will be difficult to tell if we meet our goals of 10% increase of the number of teachers at Tier 2 and number of 8th graders at Tier 2 by spring 2009. Bill will talk to Ron about this.
- 5. Fund Review/Anticipated Needs.** We currently have \$633.77 remaining in the building tech budget. We had approved two days of Paul Appel's time to come in during August to assist with set up, but he will not be available until the first day of school so those monies were added back into the budget. We also discussed the mobile lab. Special Programs paid to upgrade ten of the laptops as they are being used in Terry's Title Math classes to pilot a new program. We may want to look at upgrading at least another five for next year, as Terry's class sizes may change. Bill will see if Special Programs will pay for these upgrades. If not, we may want to set aside some monies for this. Anticipate it would take approximately \$500. Paul will check on the actual costs. Any monies left in the tech budget will roll over to next year.
- 6. Next meeting** – September 2008.