

**Orchard Middle School  
Technology Committee Minutes  
October 16, 2007  
3:00 p.m. – Office Conference Room**

**Present:** Bill Eagle, Paul Appel, Dan Myers, Terry Anderberg, Don Johnson, Tom Hackenmiller, Julee Accardo, Ron Brown

**1. Review and Approve September meeting minutes:**

Minutes were reviewed and approved as written.

**2. 2007-08 Building Tech Plan:**

Ron made some minor adjustments to our Building Tech Plan so it reflects student goals as well. Committee members also received a copy of the District Tech Plan. It was noted that although it is not occurring now, in the near future 8<sup>th</sup> graders will be tested on their tech literacy skills as part of state testing.

**3. 2007-08 Tech Levy Budget:**

Budget carry over has not shown up yet. Since the last meeting it was shared that the Tech Department (Dave Yancey) will be purchasing all of the computers for the lab, so the previously approved \$3,000 we had set aside for this is now not necessary and will be added back into our budget. Since the last meeting we also purchased two printers, one for the tech lab and one for the library. This leaves our budget still at approximately \$6,000.

**4. Budget requests:**

\$299 – Upgrade Apple Remote Desktop in the library. Approved.

\$249 – Staff room printer. Toner cartridges for the current machine cost as much as a new printer, so it was recommended that the printer be replaced. Ron will check with Dave first to see if this falls under his funding. If not, team approves purchase of a new printer out of our building Tech Levy funds.

\$92.50 – port switches (5 @ \$18.50). These may be necessary for classrooms receiving multiple iMacs out of the lab. Suggested we find out exactly how many we need and purchase them. These come from the Tech Department, so they only charge us for what we need.

## **5. Tech Refresh Update and eMac Discussion:**

Lab computers should be here next week. All lab computers will run Tiger OS. All iMacs moving out of the lab will only run Panther and will not have Microsoft Office.

Discussed how to distribute the iMacs that will be moved out of the lab. Bill sent out an email to staff and only had a couple of people respond. Gayle Cunningham requested two, and Eric Merriman requested as many as were available that will fit in his room. Since there are approximately 30 available, both requests were approved. Eric's room will be surveyed to see how many he can actually use. Bill may send out another email when he sees how many are left.

## **6. Calendar dates for future meetings**

- November 13<sup>th</sup>
- December 11<sup>th</sup>
- January 8<sup>th</sup>
- February 12<sup>th</sup>
- March 11<sup>th</sup>
- April 15<sup>th</sup>
- May 13<sup>th</sup>